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### Office Aid Assistant- No Experience Required (SLC)

We are looking for an office aid assistant. No experience required because we will train you.

This is great entry level position for someone who enjoys working with computers and is familiar with the basic computer functions, like: -using a mouse, -surfing on the internet, -checking email, -using windows shortcut keys (hot keys like Ctrl + C= Copy), etc. A plus if you can type fast. You cannot have a criminal record. Please apply by calling and leaving a message at 801-738-2794.

- Location: SLC
- Compensation: \$8/hour
- This is a part-time job.
- Principals only. Recruiters, please don't contact this job poster.
- Please, no phone calls about this job!
- Please do not contact job poster about other services, products or commercial interests.

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