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Receptionist (SLC)

A downtown Inn is seeking a part time receptionist to work in the office. No experience required. This person will work on the computer processing bookings, answer calls, and assist with various computer tasks as well as other miscellaneous projects. You start working at 8.30 a.m. You need to type fast, know how to use a computer, and cannot have a criminal record. Please call 801-738-2794.

- Location: SLC
- Compensation: \$8 to \$8.25/hour
- This is a part-time job.
- Principals only. Recruiters, please don't contact this job poster.
- Please, no phone calls about this job!
- Please do not contact job poster about other services, products or commercial interests.

Posting ID: 3685067228 Posted: 2013-03-20, 9:21AM MDT Edited: 2013-03-26, 10:14AM MDT

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